TODAY LIST (BRENT MONDOUX)

1 Meeting with investors – 10.	AM to Noon	
2 Strategic partnership meeting	g – 3PM to 6PM	
3		
4		
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7		
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9		
RESOURCES		
JANE	BOB	ALISON
		ALISUN
	БОБ	ALISON
Prepare Acme Trading invoice	БОБ	ALISON
	БОБ	ALISON
	БОБ	ALISON
	БОБ	ALISON
Prepare Acme Trading invoice	БОБ	ALISON
Prepare Acme Trading invoice DISTRACTIONS		
Prepare Acme Trading invoice DISTRACTIONS REASON	DURATION	AVOIDABLE? HOW?
Prepare Acme Trading invoice DISTRACTIONS REASON Ad-hoc meeting about project	DURATION 40 minutes	AVOIDABLE? HOW? Yes – more up front project planning
Prepare Acme Trading invoice DISTRACTIONS REASON	DURATION	AVOIDABLE? HOW?
Prepare Acme Trading invoice DISTRACTIONS REASON Ad-hoc meeting about project	DURATION 40 minutes	AVOIDABLE? HOW? Yes – more up front project planning
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Prepare Acme Trading invoice DISTRACTIONS REASON Ad-hoc meeting about project Dentist appointment	DURATION 40 minutes	AVOIDABLE? HOW? Yes – more up front project planning
Prepare Acme Trading invoice DISTRACTIONS REASON Ad-hoc meeting about project	DURATION 40 minutes	AVOIDABLE? HOW? Yes – more up front project planning
Prepare Acme Trading invoice DISTRACTIONS REASON Ad-hoc meeting about project Dentist appointment	DURATION 40 minutes	AVOIDABLE? HOW? Yes – more up front project planning

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Date: 2012/02/06